



GENERAL ADMINISTRATION
PERSONNEL DIVISION
OFFICE FOR LECTURESHIP COMPETITIONS

RECTORAL DECREE No 1180 dated 04.08.2021

Selection procedure for the coverage of 1 University Professorship with tenure – Associate category – by a call in accordance with art. 18, paragraph 1, Law 240/2010 and the University Regulations issued by Rector’s Decree (R.D.) 977 dated 9.12.2013 as amended. – Position with external funding.

THE RECTOR

GIVEN Law 240 dated 30.12.2010;

GIVEN the code on the protection of personal data issued with Legislative Decree 196/2003;

GIVEN Law 106/2004 and Presidential Decree 252/2006;

GIVEN R.D. 977 dated 09.12.2013, which issued the Regulation of the University of Bologna governing the call for full and associate Professors pursuant to arts. 18 and 24 of Law 240/2010, as amended;

GIVEN art. 19 of Legislative Decree 33/2013, as amended by art. 18 of Legislative Decree 97/2016, on the obligation to publicise calls for applications and the assessment criteria adopted by Committees;

GIVEN the code of ethics and conduct issued by R.D. 1408 dated 01.10.2014;

GIVEN Ministerial Decree 855 dated 30.10.2015 on the redetermination of competition sectors;

GIVEN the Regulations governing the external funding of professorships and fixed-term assistant professors, type B), issued by R.D. 1283 dated 10.09.2018;

GIVEN the resolution dated 18 February 2020 with which the Board of Governors approved the inclusion in the programme catalogue for the academic year 2020/2021 of the single cycle (LM-41 c.u.) degree programmes in Medicine and Surgery at the Forlì and Ravenna campuses;

GIVEN the deed concerning the charitable donation signed on 21.02.2020 - Notarial Deed of Donation, drawn up by the Notary Dr. Maltoni in Forlì, ref. no. 36306 - to support the single-cycle degree programme in Medicine and Surgery at the Forlì campus in the relative unit of the Romagna health authority, under the remit of the “Romagna health” project, between MACIFIN S.R.L. and the Alma Mater Studiorum – University of Bologna;

Given the request for the coverage of positions submitted by the Department of Biomedical and Neuromotor Sciences;

GIVEN the resolution of the Board of Governors dated 27.04.2021 approving the request to cover the aforementioned role through external funding;

HAVING CHECKED the availability of funds;

DECREES

ART. 1

The following selection procedure for the coverage of one permanent University Professorship, **Associate category**, is announced by a call in accordance with art. 18, paragraph 1, Law 240/2010:

DIBINEM - DEPARTMENT OF BIOMEDICAL AND NEUROMOTOR SCIENCES Ref: A18C1I2021/1382 Competition Sector: 05/E1 - General Biochemistry Subject group: BIO/10 – Biochemistry Number of posts: 1 Place of employment: Forlì Funding body: Macifin S.R.L.

Specific functions	The successful candidate will be required to undertake teaching and research activities in relation to the BIO/10 - BIOCHEMISTRY subject group. More specifically, the candidate will be required to teach BIO/10 course units on first-, second- and third-cycle degree programmes in the School of Medicine and related departments. The candidate will be required to conduct scientific activities as part of research projects aimed at improving knowledge in the BIO/10 subject group, and collaborative projects, consistent with the sector, under the remit of the Department of Biomedical and Neuromotor Sciences. He/she will also promote collaborative activities within and outside of the department.
Language	Italian
Maximum number of eligible publications	15
Assessment standards	
	Teaching activities Total available points: 45
Teaching activities	Consideration will be given to the volume and continuity of the teaching activities carried out in the BIO/10 subject group, with regard in particular to course units and modules for which responsibility was taken.
Supplementary teaching and student service activities	Consideration will be given to the supervision of first and second-cycle dissertations and PhD theses for which the candidate was the principal supervisor or assistant supervisor, as well as the conduct of seminars, case studies and the tutoring of students and graduates.
	Research and scientific publications Total available points: 50
Research activities	The following will be assessed: a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of, or participation in, the editorial committees of journals and editing activities; b) national and international awards and recognitions for research activities.
Research activities	Participation as a speaker at national and international congresses and

	conferences will also be considered.
Scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.
Scientific publications	Consideration will be given to: a) originality, innovative nature, methodological rigour and importance of each publication; b) compatibility of each publication with the subject group; c) scientific importance of the journal or other outlet making the publication and its readership within the scientific community; d) analytical assessment, applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which will be determined as follows: based on the position of the candidate's name in the list of authors and/or the responsibility undertaken in the work.
	Institutional and organisational activities for the University Total available points: 5
	Consideration will be given to the volume and continuity of the activities carried out, with particular reference to management appointments and the commitment made to boards and committees at significant public and private bodies or scientific and cultural organisations, or at the University and/or other Italian and foreign Universities.
	Total available points: 100 Teaching activities 45 points Research activities 50 points Activities for the University institutional and organisational 5 points

ART. 2

Subjective requirements for admission to the procedure.

The procedure is open to:

- a) candidates that have obtained the national qualification pursuant to art. 16 of Law 240/2010 for the competition sector or for one of the competition sectors included in the same macro-sector for the roles covered by the procedure, or for higher roles provided they do not already hold said higher roles;
- b) candidates who are recognised as suitable pursuant to Law 210/1998 for the category addressed by the call for applications, solely for the period covered by the same;
- c) professors already employed at other Universities on the date of entry into force of Law 240/2010 in the category addressed by the call for applications;
- d) academics with permanent employment abroad, performing research activities or teaching at University level in positions that are equivalent to those addressed by the call for applications, as determined by reference to the equivalence tables issued by the Ministry.

It is not possible to participate in the procedure if, at the time of applying, the applicant is related, up to and including the fourth degree, directly or by marriage, to a professor within the Department that has requested activation of the post or the structure that has issued the call for applications, or to the Rector, the Director General or a member of the Board of Governors of the University.

Moreover, pursuant to art. 5 of the Regulations governing the external funding of professorships and fixed-term assistant professors, type B), issued by R.D. 1283 dated 10.09.2018, participation in the procedure is not open to candidates that hold any position of any kind within the funding body indicated in the table relating to the position to be filled or candidates who are related to (up to the fourth degree), married to or cohabiting with anyone who holds such a position.

If the procedure envisages performing care activities that are an integral part of the teaching and research activities, the candidate must demonstrate, under penalty of exclusion, that he/she meets the subjective requirements to perform said care activities. Said requirements are indicated in the relative job description. The requirements must be met by the deadline for submitting the application.

In the event that the requirements for performing care activities include a degree and a postgraduate specialist diploma, and one or both of these was obtained abroad, the candidate must indicate in their curriculum vitae that they have obtained the statement of equivalence pursuant to art. 38, paragraph 3 of Legislative Decree 165/2001.

The candidate must satisfy the admission requirements envisaged in this article on the last date available for submitting applications for admission to the procedure.

Any subsequent changes with regard to satisfaction of the admission requirements must be notified promptly to the Office for Lectureship Competitions.

Candidates are admitted on a provisional basis. In a justified measure, the Rector may decide at any time to exclude applicants from the procedure for failing to satisfy the established admission requirements.

Art. 3

Submission of applications to participate

Applications to participate in the selection, together with the qualifications held and the documents and publications considered useful for the procedure, **must be submitted online, subject otherwise to exclusion**, using the dedicated IT application available at the following link:

<https://pica.cineca.it/unibo/romagnaagosto2021/>

The IT application requires the candidate to have an email address for the purpose of self-registration with the system. The candidate must enter all the information required to prepare the application and must attach the related documents in PDF format.

The application form must be completed in full, as specified by the online procedure.

Applications and the documents needed to participate in the selection procedure cannot be accepted in any other manner.

Prior to the submission deadline, the system allows applications to be saved in draft mode. The date of on-line submission of the application to participate in the selection procedure is certified by the IT system, which issues a receipt that is sent automatically to the candidate by e-mail.

Following the submission deadline, the system will no longer allow the electronic form to be accessed or sent.

Each application will be assigned an identification number that, together with the competition code indicated by the IT application, must be specified in all subsequent communications.

The preparation and online submission of the application must be completed **by no later than 11.59 pm on the thirtieth day following that of publication of the call for applications in the Italian Official Gazette – IVth special series – Competitions and examinations.**

For this purpose and aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in art. 76 of Presidential Decree 445 dated 28 December 2000

In their applications, candidates, aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in art. 76 of Presidential Decree 445 dated 28 December 2000 must indicate and/or provide the following:

- the Department, the competition sector and the subject group for which admission is requested;
- declaration regarding the processing of their personal data and authorisation to use said data;
- their personal identification and contact details;
- their qualifications for admission to the procedure;
- whether they meet the subjective requirements for admission to the procedure, including those related to the performance of care activities, if envisaged in the procedure;
- declarations regarding their enjoyment of civil and political rights in their home country, and regarding any criminal convictions and/or pending criminal trials or proceedings;
- declaration regarding any personal relationships, up to and including the fourth degree, directly or by marriage, with a professor or full-time researcher within the Department that has requested activation of the post or the structure that has issued the call for application, or with the Rector, the Director General or a member of the Board of Governors of the University.
- that they agree to notify the Office for Lectureship Competitions about any subsequent changes with regard to satisfaction of the requirements for participation in the procedure;
- declaration of status regarding military obligations (solely for male Italian citizens)
- declaration regarding any removal or dismissal from employment with a Public Administration for persistent poor performance, or declaration that they have never been dismissed from public employment pursuant to art. 127, para. 1.d) of the Consolidated Law governing the Statute of Civil State Employees approved by Presidential Decree no. 3 dated 10 January 1957, or dismissed for disciplinary reasons, including those specified in art. 21 of Decree 29/93;
- declaration regarding their knowledge of Italian;
- declaration regarding any periods of involuntarily suspension from research activities, with particular reference to the performance of parental duties;
- declaration accepting the methods of communication and publication of the documents related to the procedure;
- indication of any support needed in order to take the teaching test, if applicable;
- declaration concerning the possession of any preferential qualifications, of equal value, as provided for by Presidential Decree 487/1994, as amended.

The following must be attached to the application to participate in the procedure:

- a) Photocopy of a valid ID document;
- b) The curriculum vitae (in Italian or English) indicating the candidate's teaching and scientific research experience. This curriculum, duly signed and dated, must contain a declaration in lieu of certification, pursuant to arts. 46 and 47 of Presidential Decree 445/00, confirming possession of all the qualifications indicated therein. If the call for applications envisages the performance of care activities under external agreements, the curriculum of the candidate must confirm satisfaction of the subjective requirements for the performance of said care activities. A CV template has been prepared by the University in order to facilitate assessment by the Committee and is available on the University website (<https://bandi.unibo.it/docenti/procedure-chiamata-professori>) together with this call for applications.
- c) The publications that the candidate intends to submit to the Committee for assessment;

d) List of publications submitted for analytical assessment.

ART. 4 **Eligible Publications**

The scientific publications that the candidates intend to submit for assessment, numbered in the order listed, must be submitted online using the dedicated IT application available at the following link:

<https://pica.cineca.it/unibo/romagnaagosto2021/>

The assessment will consider publications and texts accepted for publication in accordance with current regulations, as well as papers included in collected works and articles published in printed or digital journals, with the exclusion of internal notes and departmental reports.

Texts or articles accepted for publication by the deadline for the call for applications must be submitted together with the related acceptance letter from the publisher.

Publications included on the list but not submitted will be ignored by the Committee.

Works printed abroad must indicate the date and place of publication or, alternatively, their ISBN or equivalent code.

Publications must be submitted in Italian or English, except in cases where the possibility of producing the same publications in languages other than those listed above is indicated in the specific schedule referring to the procedure specified in art. 1.

Publications in languages other than those envisaged in the call for applications will only be considered if accompanied by an official translation certificate issued pursuant to the provisions in force. Information about this can be found on the website of the Ministry of Foreign Affairs:

http://www.esteri.it/mae/it/italiani_nel_mondo/serviziconsolari/traduzionelegalizzazionedocumenti.html.

Publications will be processed by the Committee solely in the context of these selection procedures.

ART. 5 **Withdrawal of candidates from the procedure**

Candidates may withdraw from the selection procedure by sending an email to the Office for Lectureship Competitions at the address apos.concorsidocenti@unibo.it, attaching a signed declaration in PDF format accompanied by a photocopy of a valid identity document.

ART. 6 **Selection committee and procedures**

The Committee is appointed pursuant to the instructions contained in arts. 8 and 8-bis of the Regulation governing calls for full and associate professors.

The work of the Committee is completed within three months of appointment by the Rector.

The Committee appoints a Chairman and a Secretary, who takes the minutes, from among its members. It conducts its work in the presence of all members and adopts resolutions by an absolute majority of the appointed members.

The Committee may use online tools to hold meetings.

The selection is made via a comparative assessment, applying predetermined criteria established by the Committee; these criteria must comply with the qualitative standards set out in Title I of the University Regulations and specified in the call for applications.

The assessment criteria are published on the University's website, on the pages dedicated to each procedure.

Candidates are only included in the final ranking if they score at least 65 points on completion of the assessment.

The Committee ranks candidates who obtain at least the minimum score indicated above. The ranking is only valid in relation to filling the position addressed by the call for applications.

Where there is a tie between two or more candidates, this Administration will request the interested candidates to produce the documentation attesting to any preferential qualifications held and declared when submitting the application.

The candidates will be given a period of time within which to submit the documentation attesting to the preferential qualifications held, which will not be less than seven days. If, upon expiry of the above period, the candidate has not submitted said documentation, the Administration will not take into account the preferential qualification indicated in the application when preparing the ranking lists.

The Rector's Decree approving the documents indicated in the following article takes into account the outcome of the verification performed on the preferential certificates.

ART. 8 **Completion of the procedure**

The selection procedure documents are approved by Rector's Decree within thirty days of their delivery to the office.

Within two months of approval of the documents, the Department that requested coverage of the position adopts a resolution recommending the Board of Governors to call the selected candidate or, in the case of multiple positions, the selected candidates.

The Decree approving the documents and the Selection Committee minutes are published on the University website at the following web page <https://bandi.unibo.it/docenti/procedure-chiamata-professori>

ART. 9 **Processing of personal data**

The personal data of candidates will be processed solely in the manner envisaged in current regulations and for purposes strictly connected with and conducive to managing the selection procedures.

ART. 10 **Reference to the regulations**

For all matters not governed by this call for applications, reference is made to the University Regulations governing the call for full and associate professors pursuant to arts. 18 and 24 of Law 240/2010 as amended – link to the Regulations http://www.normateneo.unibo.it/Regolamento_disciplina_chiamata_professori_prima_e_seconda_fascia.html.

ART. 11 **Procedure supervisor**

The Procedure Supervisor is Barbara Cavrini, Manager of the Office for Lectureship Competitions (email: apos.concorsidocenti@unibo.it; barbara.cavrini@unibo.it).

Electronically signed
DEPUTY RECTOR
(Prof. Mirko Degli Esposti)